

APPENDIX III**EAST AYRSHIRE COUNCIL****MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE
POLICY AND RESOURCES COMMITTEE****MINUTES OF MEETING HELD ON WEDNESDAY 19 APRIL 2000 AT 1045
HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,
KILMARNOCK**

PRESENT: Councillors Tommy Farrell, Daniel Coffey, Drew McIntyre, Harry Wilson, John Knapp, Finlay MacLean and Provost James Boyd.

ATTENDING: David Montgomery, Chief Executive; Barbara Haughan, Director of Corporate Services; Bernadette Docherty, Senior Depute Director of Social Work; Graham Short, Depute Director of Education and Anne Fairbairn, Administrative Officer.

APOLOGIES: Councillors Douglas Reid and Eric Ross.

CHAIR: Councillor Tommy Farrell, Chair

**MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE BUDGET
ALLOCATION FOR FINANCIAL YEAR 2000/2001**

1. There was submitted the Members' Services and Civic Ceremonial Sub-Committee budget allocation for financial year 2000/2001 = £11,471.

CONFERENCES AND COURSES BUDGETARY UPDATE 1999/2000

2. There was submitted the Conferences and Course Budgetary Update 1999/2000 which advised that the allocation as at 31 March 2000 had been fully expended.

CONFERENCES/COURSES**3.1 LOCAL GOVERNMENT FINANCE OPTIONS FOR REFORM CONFERENCE - 17
MAY 2000, EDINBURGH**

There was submitted a report dated 22 March 2000 (circulated) by the Director of Finance requesting that the Sub-Committee consider being represented at a conference organised by the Scottish Local Government Information Unit (SLGIU) on the possible reform of Local Government finance.

It was agreed that there be no Elected Member representation at the Conference.

**3.2 SCOTTISH SCHOOL BOARD ASSOCIATION 2000 - PARENTS IN EDUCATION
AROUND THE WORLD INTERNATIONAL CONFERENCE - 17-20 MAY 2000,
GLASGOW**

There was submitted a report dated 31 March 2000 (circulated) by the Director of Education inviting the Sub-Committee to consider representation at the first International Conference of Parents in Education Around the World.

It was agreed that there be no Elected Member representation at the Conference.

3.3 COALFIELD COMMUNITIES CAMPAIGN ANNUAL CONFERENCE - 11-13 SEPTEMBER 2000, AYR

There was submitted a report dated 10 April 2000 (circulated) by the Director of Development Services requesting that the Sub-Committee consider being represented at the Coalfield Communities Campaign Conference.

It was agreed that there be no Elected Member representation at the Conference.

3.4 THE ROYAL ENVIRONMENTAL HEALTH INSTITUTE OF SCOTLAND 18TH ANNUAL CONGRESS - 30 MAY - 1 JUNE 2000, NAIRN

There was submitted a report dated 5 April 2000 (circulated) by the Director of Community Services advising the Committee of the 18th Annual Congress of the Royal Environmental Health Institute of Scotland to be held at the Highland Conference Centre, Nairn from Tuesday 30 May to Thursday 1 June 2000.

It was agreed:-

- (i) that there be no Elected Member representation at the conference; and
- (ii) to remit this item to the Chief Executive to enable an appropriate Officer to attend the Conference.

3.5 ASSOCIATION OF DIRECTORS OF SOCIAL WORK (ADSW) ANNUAL CONFERENCE - "SOCIAL WORK INTO THE MILLENNIUM" - INCLUSION - PARTNERSHIP - IMPROVEMENT - 9-12 MAY 2000, DUNBLANE

There was submitted a report dated 10 April 2000 (circulated) by the Director of Social work proposing to Committee that East Ayrshire Council be represented at the ADSW Annual Conference "Social Work Into the Millennium" to be held between 9 and 12 May 2000 at the Hilton Dunblane Hydro Hotel.

It was agreed:-

- (i) that there be no Elected Member representation at the conference; and
- (ii) to remit this item to the Chief Executive to enable an appropriate Officer to attend the Conference.

3.6 ROBERT BURNS WORLD FEDERATION CONFERENCE - 15-17 SEPTEMBER 2000, PEEBLES

There was submitted a report dated 10 April 2000 (circulated) by the Director of Corporate Services requesting the Sub-Committee to consider being represented at the Robert Burns World Federation Conference scheduled to take place between Friday 15 and Sunday 17 September 2000.

It was noted that Provost Boyd is Honorary President of the Robert Burns World Federation and agreed that he attend this Conference.

CIVIC CEREMONIAL BUDGETARY UPDATE 1999/2000

4. There was submitted the Civic Ceremonial Budgetary Update 1999/2000 which advised that the allocation as at 31 March 2000 was £2,022.

APPLICATIONS FOR CIVIC HOSPITALITY

5.1 NEW CUMNOCK AGE CONCERN: 50TH ANNIVERSARY

There was submitted a report dated 20 March 2000 (circulated) by the Director of Corporate Services advising of a request to make a contribution to assist with the costs or providing a dinner and concert to celebrate their 50th Anniversary.

It was agreed to award £200 to assist with the 50th Anniversary celebrations.

5.2 GALSTON LOUDOUN WORKING MEN'S BOWLING CLUB 125TH ANNIVERSARY

There was submitted a report dated 5 April 2000 (circulated) by the Director of Corporate Services requesting that the Sub-Committee consider an application from Galston Loudoun Working Men's Bowling Club to assist with a members lunch and hospitality in respect of their 125th Anniversary.

It was agreed to award £250 to assist with the 125th Anniversary celebrations.

TRAINING AND IT PROVISION FOR ELECTED MEMBERS

6. There was submitted a report dated 12 April 2000 (circulated) by the Director of Corporate Services reporting on the progress towards identification of Members' Training and IT requirements, seeking further instruction as to progressing these and presenting for consideration a proposed internet and e-mail policy for Members.

It was agreed:-

- (i) to approve arrangements being made for the provision of training in the three areas already identified by Members, namely: IT skills, media training and chairing meetings;
- (ii) that further training requirements be developed by means of discussions between individual Members and a training officer, to produce an individual development plan for each Member, with a further report to this Sub-Committee should the needs identified require any additional funding;
- (iii) to determine the level of interest amongst Members in the Professional Development Award as part of the above discussions;
- (iv) to determine the appropriate provision of IT equipment for Members on the outcome of the review of the decision making structures and request a further report on requirements and costs at that time; and
- (v) to recommend to Council the introduction of the proposed internet and e-mail policy for Members.

The meeting terminated at 1106 hours.